

# Public Document Pack



## OVERVIEW & SCRUTINY COMMITTEE

Thursday, 12 July 2018 at 7.30 pm  
Conference Room, Civic Centre, Silver  
Street, Enfield, EN1 3XA

Contact: Elaine Huckell  
Scrutiny Officer  
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E-mail: [elaine.huckell@enfield.gov.uk](mailto:elaine.huckell@enfield.gov.uk)  
Council website: [www.enfield.gov.uk](http://www.enfield.gov.uk)

Councillors : Derek Levy (Chair), Huseyin Akpinar, Tolga Aramaz, Susan Erbil,  
Gina Needs (Vice-Chair), Lee David-Sanders and Edward Smith

Education Statutory Co-optees: 1 vacancy (Church of England diocese representative), Simon Goulden (other faiths/denominations representative), Tony Murphy (Catholic diocese representative), Alicia Meniru & 1 vacancy (Parent Governor Representative).

Enfield Youth Parliament Co-optees (2)  
Support Officers – Susan O' Connell (Governance & Scrutiny Officer)  
Elaine Huckell (Committee Secretary)

## AGENDA – PART 1

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members of the Council are invited to identify any disclosable pecuniary, other pecuniary or non-pecuniary interests relevant to items on the agenda.

3. **CALL-IN - TO IMPLEMENT INCREASES TO PAY AND DISPLAY CHARGES TO ENCOURAGE HIGHER TURNOVER OF SHORT STAY BAYS** (Pages 1 - 26)

To receive and consider a report from the Director of Environment & Operational Services outlining details of a call-in received on the Portfolio Decision taken to implement increases to pay and display charges to encourage higher turnover of short stay bays (Report No:3).

The decision that has been called in was a Portfolio Decision taken by the Cabinet Member for Environment on 14 June 2018 and included on the Publication of Decision List No: 2/18-19 (List Ref:2/2/18-19) issued on 15 June 2018.

It is proposed that consideration of the call-in be structured as follows:

- Brief outline of reasons for the call-in by representative (s) of the members who have called in the decision.
- Response to the reasons provided for the Call-In by the Cabinet members responsible for taking the decision.
- Debate by Overview & Scrutiny Committee and agreement on action to be taken.

**4. DRAFT SAFEGUARDING ADULTS STRATEGY 2018-23** (Pages 27 - 56)

To receive a report from Sharon Burgess, Head of Safeguarding Adults and Bharat Ayer, Safeguarding Adults Team Manager.

**5. WORK PROGRAMME AND WORKSTREAMS 2018/19** (Pages 57 - 62)

To review and agree the Overview and Scrutiny work programme and to select the initial workstreams for 2018/19.

Guidance from the Local Government Association of the criteria for selecting scrutiny topics is attached for your reference.

**6. MINUTES OF THE MEETING HELD ON 12 JUNE 2018** (Pages 63 - 70)

To agree the Minutes of the meeting held on 12 June 2018.

**7. DATES OF FUTURE MEETINGS**

To note the dates of future meetings as follows:

Provisional Call-Ins

Thursday 9 August, 2018  
 Thursday 13 September, 2018  
 Thursday 11 October, 2018  
 Thursday 8 November, 2018  
 Thursday 6 December, 2018  
 Thursday 20 December, 2018  
 Thursday 7 February 2019  
 Tuesday 12 March 2019  
 Tuesday 26 March, 2019  
 Thursday 11 April, 2019

Please note, the business meetings of the Overview & Scrutiny Committee will be held on:

Thursday 26 July 2018 (special OSC meeting to hear from the Leader of the Council about her plans/ visions)  
 Wednesday 5 September, 2018  
 Wednesday 7 November, 2018  
 Tuesday 12 February, 2019  
 Wednesday 3 April, 2019

The Overview & Scrutiny Budget Meeting will be held on:  
Tuesday 15 January, 2019

## **8. EXCLUSION OF PRESS & PUBLIC**

To consider, if necessary, passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the item of business listed in Part 2 of the agenda on the grounds that it will involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 Schedule 12A to the Act (as amended by the Local Government (Access to Information)(Variation) Order 2006), as are listed on the agenda (Please note there is not a Part 2 agenda).

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**MUNICIPAL YEAR 2018/2019 REPORT NO. 3****MEETING TITLE AND DATE:**

**Overview & Scrutiny  
Committee,  
12 July 2018**

**REPORT OF:**

Chief Executive

<b>Agenda – Part: 1</b>	<b>Item:</b>
<b>Subject: To implement increases to pay and display charges to encourage higher turnover of short stay bays</b>	
<b>Wards: All</b>	
<b>Key Decision No: 4697</b>	
<b>Cabinet Member consulted: Councillor Guney Dogan- Cabinet Member for Environment</b>	

Contact officers and telephone numbers:

Jeremy Chambers, Director Law and Governance

Tel: 020 8379 4799

Email: [Jeremy.chambers@enfield.gov.uk](mailto:Jeremy.chambers@enfield.gov.uk)

Claire Johnson, Head of Governance & Scrutiny

Tel: 020 8379 4239

E mail: [claire.johnson@enfield.gov.uk](mailto:claire.johnson@enfield.gov.uk)

**1. EXECUTIVE SUMMARY**

- 1.1 This report details a call-in submitted in relation to the following decision:  
**Portfolio Decision by the Cabinet Member for Environment (taken on 14/06/2018): To implement increases to pay and display charges to encourage higher turnover of short stay bays**
- 1.2 Details of this decision were included on Publication of Decision List No. 2/18-19 (Ref. 2/2/18-19 – issued on Friday 15 June 2018).
- 1.3 In accordance with the Council's Constitution, Overview and Scrutiny Committee is asked to consider the decision that has been called-in for review.
- 1.4 The members who have called-in this decision do not believe it falls outside of the Council's Policy Framework.

## **2. RECOMMENDATIONS**

2.1 That Overview and Scrutiny Committee considers the called-in decision and either:

- (a) Refers the decision back to the decision making person or body for reconsideration setting out in writing the nature of its concerns. The decision making person or body then has 14 working days in which to reconsider the decision; or
- (b) Refer the matter to full Council; or
- (c) Confirm the original decision.

Once the Committee has considered the called-in decision and makes one of the recommendations listed at (a), (b) or (c) above, the call-in process is completed. A decision cannot be called in more than once.

If a decision is referred back to the decision making person or body; the implementation of that decision shall be suspended until such time as the decision making person or body reconsiders and either amends or confirms the decision, but the outcome on the decision should be reached within 14 working days of the reference back. The Committee will subsequently be informed of the outcome of any such decision.

## **3. BACKGROUND/ INTRODUCTION**

3.1 Please refer to Section 3 in the Decision Report.

## **4. ALTERNATIVE OPTIONS CONSIDERED**

None – Under the terms of the call-in procedure within the Council's Constitution, Overview & Scrutiny Committee is required to consider any eligible decision called-in for review. The alternative options available to Overview & Scrutiny Committee under the Council's Constitution, when considering any call-in, have been detailed in section 2 above.

## **5. REASONS FOR RECOMMENDATIONS**

To comply with the call-in procedure within the Council's Constitution.

## **6. COMMENTS OF THE EXECUTIVE DIRECTOR RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

The financial implications relating to the called-in decision have been detailed in Section 6.1 of the Portfolio Decision Report.

## **6.2 Legal Implications**

S 21, S 21A-21C Local Government Act 2000, s.19 Police and Justice Act 2006 and regulations made under s.21E Local Government Act 2000 define the functions of the Overview and Scrutiny committee. The functions of the committee include the ability to consider, under the call-in process, decisions of Cabinet, Cabinet Sub-Committees, individual Cabinet Members or of officers under delegated authority.

Part 4, Section 18 of the Council's Constitution sets out the procedure for call-in. Overview and Scrutiny Committee, having considered the decision may: refer it back to the decision making person or body for reconsideration; refer to full Council or confirm the original decision.

The Constitution also sets out at section 18.2, decisions that are exceptions to the call-in process.

## **6.3 Property Implications**

The property implications relating to the called-in decision have been detailed in Section 6.3 of the Portfolio Decision Report.

## **7. KEY RISKS**

The key risks identified relating to the called-in decision have been detailed in the Portfolio Decision Report.

## **8. IMPACT ON COUNCIL PRIORITIES**

The way in which the called-in decision impacts on the Council priorities relating to fairness for all, growth and sustainability and strong communities have been detailed in the Portfolio Decision Report.

## **9. EQUALITIES IMPACT IMPLICATIONS**

The equalities impact implications relating to the called-in decision have been detailed in the Portfolio Decision Report.

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

The performance management implications identified relating to the called-in decision have been detailed in the Portfolio Decision Report.

## **11. HEALTH AND SAFETY IMPLICATIONS**

The health and safety implications identified relating to the called-in decision have been detailed in the Portfolio Decision Report.

**12. PUBLIC HEALTH IMPLICATIONS**

The public health implications identified relating to the called-in decision have been detailed in the Portfolio Decision Report.

**Background Papers**

None



# **APPENDIX 1**

**Call-In: Portfolio Decision: To implement increases to pay and display charges to encourage higher turnover of short stay bays**

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**MUNICIPAL YEAR 2018/2019 REPORT NO.**

**ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY**

**PORTFOLIO DECISION OF:**  
Cabinet Member for Environment

**REPORT OF:**  
Director of Environment & Operational Services

Contact officer and telephone number:  
E mail: [david.morris@enfield.gov.uk](mailto:david.morris@enfield.gov.uk) x796556

<b>Agenda – Part:</b>	<b>KD Num: 4697</b>
<b>Subject: To implement increases to pay and display charges to encourage higher turnover of short stay bays</b>	
<b>Wards: All</b>	

<p><b>1. EXECUTIVE SUMMARY</b></p> <p>1.1 Parking charges are designed to contribute to curbing unnecessary car use where there is adequate public transport or where walking or cycling are realistic alternatives, for example in town centres;</p> <p>1.2 Charges reflect the value of kerb-space, encouraging all, but short-term parking to take place in nearby off-street car parks where available.</p> <p>1.3 Charges should be set at levels that encourage compliance with parking restrictions; and</p> <p>1.4 If on-street charges are set too low, they could attract higher levels of traffic than are desirable. They could discourage the use of off street car parks and cause the demand for parking spaces to exceed supply, so that drivers have to spend longer finding a vacant space.</p> <p>1.5 Parking Services has carried out a review of the current space usage to see whether the current parking tariffs are set at an appropriate level.</p>
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<p><b>2. RECOMMENDATIONS</b></p> <p>2.1 To implement revised parking charges from August 2018 for the reasons given in the report.</p>
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### 3. BACKGROUND

- 3.1 The provision of car parking is a discretionary service provided by the Council and it is recognised that in the London Borough of Enfield, the supply and availability of accessible, safe and good quality parking is a key element of the transport infrastructure supporting the vitality of the Borough's town centres. The price of parking also has a significant bearing on the way that spaces are used and the duration of which they are used. In particular, given the limited supply of space, tariffs have been developed to ensure a sufficient turnover of spaces so that some free spaces are available at most times.
- 3.2 The Department for Transport's Operational Guidance for Local Authorities states that the following factors should be considered when setting parking charges:
- Parking charges can help to curb unnecessary car use where there is adequate public transport or where walking or cycling are realistic alternatives, for example in town centres;
  - Charges can reflect the value of kerb-space, encouraging all, but short-term parking to take place in nearby off-street car parks where available.
  - Charges should be set at levels that encourage compliance with parking restrictions; and
  - If on-street charges are set too low, they could attract higher levels of traffic than are desirable. They could discourage the use of off street car parks and cause the demand for parking spaces to exceed supply, so that drivers have to spend longer finding a vacant space.
- 3.3 The Guidance makes it clear that Authorities should never use parking charges just to raise revenue or as a local tax. However, the Guidance acknowledges that "where demand for parking is high, the delivery of transport objectives with realistic demand management prices for parking may result in surplus income". In such cases, Section 55 of the Road traffic Regulation Act 1984 (as amended) and the Traffic Management Act 2004 require that local authorities must ensure that any on-street revenue not used for enforcement is used for legitimate purposes only and that its main use is to improve, by whatever means, transport provision in the area so that road users benefit.
- 3.4 The legislation surrounding on and off street parking has been clarified following a number of cases and the setting of charges must be for the very specific purposes set out in the Road Traffic Regulation Act 1984 (as amended), namely "to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway

3.5 The Council last increased on and off-street parking charges seven years ago in April 2011. This followed a parking charges review promise made by the by the previous administration in 2006 (KD995). Since then no review of parking charges has taken place.

3.6 Surveys were carried out over a three-day period in March 2018 to which three key things were recorded. These were:

- Available supply (length of bay in metres)
- Occupancy against available supply (number of vehicles in the available bay length)
- Demand by classification (vehicles which occupied the bay broken down by their classification e.g. car, cycle).

The general rule when calculating theoretical bays (the number of vehicles which could theoretically fit into a length of bay) has always been to divide the total bay length by 5 metres. More recently survey companies have been rounding down (except when the length of bay is 4.5 metres or less as you can't round down to '0') as this is an approach which provides a more accurate reflection of the way people park their vehicles (referred to as parking behaviour) as the traditional method can significantly impact results. What this means is that although the occupancy results of certain bays may indicate there is still available capacity, the on-street parking behaviour in reality indicates otherwise (less cars spread over larger lengths of bay).

3.7 The Parking Occupancy is defined as the proportion of the amount of available parking which is taken up by parked vehicles. The parking occupancy analysis brings together the results of the supply survey and the demand surveys for each of the time periods surveyed.

3.8 The reporting process has generally been structured by time period (hourly counts).

3.9 There are a number of instances of bays where very high parking occupancies (above 100%) are recorded, but which are correct. An example could be a 14.4m length of pay and display bay, which has a theoretical supply of two vehicles, based on a vehicle length of 5.0m. It would be reasonable to accept that three (or even more) smaller vehicles could park in this bay. Similarly vehicles may overhang the bay (vehicles are recorded in the bay they are mostly in). As stated above, vehicle behavior was also taken into consideration when recording the number of vehicles in certain bays.

3.10 The results show a number of bays throughout the day across the 12 areas were consistently high. For most areas, morning occupancy was generally low but picked up after 10am.

- 3.11 Following analysis of the results, it was clear to see a high level of occupancy in Enfield's high streets and town centres pay and display bays throughout certain periods of the day. The result of high occupancy can adversely impact an area and may cause the following risks:
- Vehicles circling the area searching for available spaces causing an impact on the free flow/ congestion and movement of traffic on the network;
  - Engine Idling caused by vehicles waiting for a space to become free whilst stationary with their engines running which impacts on air quality too;
  - Impact on high street businesses we want to encourage a higher turnover of visitors/ customers.
- 3.12 Areas which have fully occupied bays are of very little or no benefit or use to local businesses.
- 3.13 Taking this into account, within the results, 85% were used as a highlight rule to indicate a high occupancy. The likelihood of any other vehicle being able to actually park in that given length of bay is significantly reduced when consideration is given to parking behavior as mentioned above.
- 3.14 It is important to note that although one of the most effective ways to manage on-street usage/occupancy is through the use of charging, statutory guidance confirms that raising revenue should not be an objective of civil parking enforcement. However, it also confirms that, for good governance, it is appropriate for enforcement authorities to forecast revenue in advance and that charges should be proportionate, so authorities should not set them at unreasonable levels.
- 3.15 Parking Services is proposing to increase the Parking Charges from 9 July 2018.
- 3.16 The increase in charges has not been looked at as a percentage increase but we have rounded the figures of for ease of payment (it must be noted that no pay and display machines give change). Tariffs for long term parking have increased to discourage long stay parking and improve the turnover of spaces in line with the intentions of charging guidelines so more motorists can use them.
- 3.17 Below are the detailed proposals.

## Off Street Charging

### Separate tariff increases

Tariff structure	Current Enfield Town car park charges	Proposed Enfield Town car park charges	Current Outer Enfield car park charges	Proposed Outer Enfield car park charges
Up to 1 hour	£1.20	£1.40	£1.00	£1.20
1 to 3	£2.40	£2.80	£2.00	£2.40
3 to 5	£3.00	£5.00	£4.00	£4.00
Over 5	£5.00	£8.00	£5.00	£6.00
Monthly	£66	£80	£33	£40
Annual	£660	£880	£330	£440

## On street charging

Increasing the parking charges in the Enfield and outer Enfield areas

	15 mins	30 mins	1 hour	2 hours
Current charges in Enfield Town	40p	80p	£1.50	£3.00
Proposed charges in Enfield Town	50p	£1	£2	£4

	15 mins	30 mins	1 hour	2 hours
Current charges in outer Enfield	30p	60p	£1.20	£2.40
Proposed charges in outer Enfield	40p	80p	£1.50	£3.00

## Costs to the Council

The cost for increasing the charges would be:-

New software for 242 machines	£13,000 (will be investigating to see if we can buy and burn some of the software to lower cost)
6 Strada transfer machine with internet connection	£20,844
Connect power to six machines	£1,000

8 new tariff board fascia in Palace Gardens	£1,520
Overlays for tariff boards	£500
Staff time	£1,000
Supply new on street signage for Cockfosters, Southgate and Palmers Green if the Sunday charging option is chosen	£2,160
Erect 180 signs	£2,500
<b>Total</b>	<b>£42,524</b>

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Continue with current parking charges. This isn't a feasible option, due to the survey's results that were carried out over a three-day period in March 2018. The price of parking has a significant bearing on the way that spaces are used and the duration of which they are used. In particular, given the limited supply of space, tariffs have been developed to ensure a sufficient turnover of spaces so that some free spaces are available at most times.
- 4.2 A review of all or some of the parking bays to determine if the maximum bay lengths are being achieved. There may be certain bays which can be increased in length by shortening waiting restrictions;
- 4.3 Maximum stay imposed on pay and display areas (no return) to encourage a more frequent turnover of vehicles using the bays. This encourages the use of short stay in town center/high street areas and longer stay in off-street car parks. However, to monitor this option to show that this works would be difficult and more expensive due to the amount of and monitoring the activities needed.

#### **5. REASONS FOR RECOMMENDATIONS**

- 5.1 Parking charges can help to curb unnecessary car use where there is adequate public transport or walking or cycling are realistic alternatives, for example in town centres; which would reduce congestion and CO2 emissions.
- 5.2 Charges can reflect the value of kerb-space, encouraging all, but short-term parking to take place in nearby off-street car parks where available.
- 5.3 Charges should be set at levels that encourage compliance with parking restrictions.



## 6. COMMENTS OF THE EXECUTIVE DIRECTOR RESOURCES AND OTHER DEPARTMENTS

### 6.1 Financial Implications

- 6.1.1 This report seeks to implement increases to pay and display charges to encourage higher turnover of short stay bays from 9 July 2018 for the reasons given in the report.
- 6.1.2 The proposed charges are based on the survey results that were carried out over a three-day period in March 2018. The price of parking has a significant bearing on the way that spaces are used and the duration of which they are used. In particular, given the limited supply of space, tariffs have been developed to ensure a sufficient turnover of spaces so that some free spaces are available at most times.
- 6.1.3 If on-street charges are set too low, they could attract higher levels of traffic than are desirable. They could discourage the use of off street car parks and cause the demand for parking spaces to exceed supply, so that drivers have to spend longer finding a vacant space.
- 6.1.4 The Department for Transport's Operational Guidance for Local Authorities makes it clear that Authorities should never use parking charges just to raise revenue or as a local tax. However, the Guidance acknowledges that "where demand for parking is high, the delivery of transport objectives with realistic demand management prices for parking may result in surplus income". In such cases local authorities must ensure that any on-street revenue not used for enforcement is used for legitimate purposes only and that its main use is to improve, by whatever means, transport provision in the area so that road users benefit.
- 6.15 The estimated cost of implementing the proposed charges is £42,524. This will be funded from the current Parking budget.

<b>Costs to the Council</b>	
<b>The cost for increasing the charges would be</b>	
New software for 242 machines (will be investigating to see if we can buy and burn some of the software to lower cost)	£13,000
6 Strada transfer machine with internet connection	£20,844
Connect power to six machines	£1,000
8 new tariff board facia in Palace Gardens	£1,520
Overlays for tariff boards	£500
Staff time	£1,000
Supply new on street signage for Cockfosters, Southgate and Palmers Green if the Sunday charging option is chosen	£2,160

Erect 180 signs	£2,500
<b>Total</b>	<b>£42,524</b>

## 6.2 Legal Implications

### 6.2.1 Procedure for Introducing Revised Charges

6.2.2 The Road Traffic Regulation Act 1984 S45 provides that a local authority may designate by order, parking places on highways for vehicles and may make charges for vehicles left in a parking place. Section 46 provides for charges to be prescribed by the designation order or by a separate order made by the authority.

6.2.3 Section 46A enables charges to be varied by way of a notice made pursuant to Regulation 25 of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. A notice of variation must be given, as a minimum, by publishing it at least once in a newspaper circulating in the area in which the parking places to which the notice relates are situated at least 21 days before it is due to come into force.

6.2.4 The Road Traffic Regulation Act 1984 S32 provides powers for a local authority to provide off-street parking places for the purpose of relieving or preventing congestion. S35 enables local authorities to control the use of the parking places, including by introducing charges. S35C allows local authorities to vary charges by way of a notice made pursuant to the Regulation 25 of the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996.

6.2.5 The proposals set out in this report are within the Council's powers and duties.

## 6.3 Property Implications

There are no property implications

## 7. KEY RISKS

With any change in Parking Tariffs there are concerns from stakeholders that this will affect the high street. However, increasing the tariffs may lead to a better turnover of spaces which will attract more shoppers.

## 8. IMPACT ON COUNCIL PRIORITIES

### 8.1 Fairness for All

Blue badge holder will still be able to park for free using their blue badge and time clocks on-street and displaying their badges off-street.

## **8.2 Growth and Sustainability**

Parking charges are set at a level that will still encourage shoppers but also deliver a turnover of spaces which will generate more foot-fall for businesses.

## **8.3 Strong Communities**

The charges are set at a level that does not discourage stakeholders to shop in other areas as charges are set at a comparable level to other local boroughs

## **9. EQUALITY IMPACT IMPLICATIONS**

- 9.1 Blue badge holders will be able to park for free whilst displaying their blue badges.
- 9.2 The Council still offers free permits to Enfield residents over 70s with bays close to exits of car parks and pay stations
- 9.3 There is a possible negative impact for low income households who may not be able to afford the charges. However, there is a need to manage traffic flow and to reduce parking times to increase access for shoppers.
- 9.4 The proposed parking charges are comparable to other boroughs and will not disadvantage people any more than in neighbouring boroughs etc.
- 9.5 A predictive equalities impact assessment has been completed.

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

The turnover of spaces will be measured in the next two years after implantation to ascertain to see what further measures may be necessary.

## **11. HEALTH AND SAFETY IMPLICATIONS**

There are no health and safety implications

## **12. PUBLIC HEALTH IMPLICATIONS**

- 12.1 Physical activity is fundamental to health and wellbeing. A lack of physical activity has been shown to increase the risk of death, diabetes,

musculoskeletal disease / injury, cancer and cognitive decline. Physical activity was described by the Chief Medical Officer as a 'wonder drug'.

- 12.2 Transport is one means whereby physical activity can be integrated into everyday life. Any success in achieving a modal shift from motorised to active transport will therefore not only improve the health of the public through increased physical activity but will also reduce air pollution which itself impacts on all residents in the borough.

### **Background Papers**

None.

# **APPENDIX 2**

**Call-in request form submitted by 8 Members of  
the Council**

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DST – Ref No:

# CALL-IN OF DECISION

(please ensure you complete all sections fully)

Please return the completed original signed copy to:  
Claire Johnson, Scrutiny Team, 1<sup>st</sup> Floor, Civic Centre

**TITLE OF DECISION:** To implement increases to pay and display charges to encourage higher turnover of short stay bays

**DECISION OF:** Cabinet Member for Environment, Cllr Guney Dogan

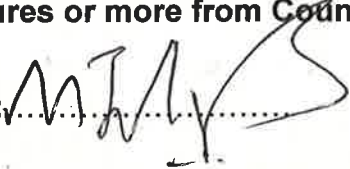
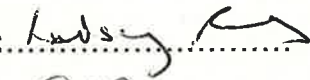



**DATE OF DECISION LIST PUBLICATION:** Friday 15 June 2018

**LIST NO:**

(\* N.B. Remember you must call-in a decision and notify Scrutiny Team within 5 working days of its publication).

A decision can be called in if it is a corporate or portfolio decision made by either Cabinet or one of its sub-committees, or a key decision made by an officer with delegated authority from the Executive.

(a) **COUNCILLORS CALLING-IN** (The Council's constitution requires seven signatures or more from Councillors to call a decision in).

- (1) Signature:  Print Name: Cllr. M. RJE
- (2) Signature:  Print Name: Cllr L. ROW LING
- (3) Signature:  Print Name: Cllr C. DE SILVA
- (4) Signature:  Print Name: Cllr. Andy MacVE
- (5) Signature: R. Hayward Print Name: CLLR DAINE HAYWARD
- (6) Signature: N.S. Colehill Print Name: WILL COLESHILL
- (7) Signature: J. L. Laban Print Name: J. L. LABAN
- (8) Signature:  Print Name: M. STEAD

STANDARD FORM NO. 1

UNITED STATES GOVERNMENT

OFFICE OF THE SECRETARY OF DEFENSE

WASHINGTON, D. C. 20301

FORM NO. 1 (REV. 1-61)

1. NAME OF THE OFFICE OR AGENCY

OFFICE

2. TITLE OF THE PROJECT OR PROGRAM

3. STATEMENT OF WORK

4. SUMMARY OF THE PROJECT OR PROGRAM

5. OBJECTIVES OF THE PROJECT OR PROGRAM

6. SCOPE OF THE PROJECT OR PROGRAM

7. BUDGET

8. PERSONNEL

9. EQUIPMENT

10. OTHER INFORMATION

11. COMMENTS

12. SIGNATURE



# **APPENDIX 3**

**Reasons for Call-in by Councillor calling in the  
decision**

**&**

**Briefing Note in response to called in decision**

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DST – Ref No:

**a. SCRUTINY PANEL RESOLUTION (copy of minute detailing formal resolution to request call-in to be attached).**

NAME OF PANEL:

DATE OF PANEL:

**(1) Reason why decision is being called in:**

- The decision to increase on street parking charges negatively affects those on low and fixed incomes.
- The decision to increase on street parking charges negatively affects residents who have disabilities but do not qualify for a blue badge who need to park closer to shops and services.
- This decision does not take into account any loss of car parking spaces in the borough that is likely to take place in the near future.
- There has been a lack of consultation with local businesses on the issue.
- There is no mention on how the cost of parking feeds into our town centre agenda and recent masterplans.

**1. Outline of proposed alternative action:**

Refer back to Cabinet Member

**(3) Do you believe the decision is outside the policy framework?**

No

**(4) If Yes, give reasons:**

DST – Ref No:

**Outline of proposed alternative action:**

Refer back to Cabinet Member

**Do you believe the decision is outside the policy framework?**

No

(4) If Yes, give reasons:

**FOR S. & O. USE ONLY:**

Checked by Proper Officer for validation –

Name of Proper Officer: *Jeremy Chambers* Date: *22nd June 2018*  
*Jeremy Chambers*  
*Director of Law + Governance*

## **OVERVIEW & SCRUTINY COMMITTEE**

**12 July 2018**

### **RESPONSE TO REASONS FOR CALL IN**

#### **PART 1**

##### **Relating to the Following Decision:**

**Decision: To implement increases to pay and display charges to encourage higher turnover of short stay bays**

**Decision Date: 14 June 2018**

**Decision of: Cllr Dogan – Cabinet Member for Environment**

**Key Decision No: KD4697**

#### **1. Introduction**

Parking charges are designed to contribute to curbing unnecessary car use where there is adequate public transport or where walking or cycling are realistic alternatives, for example in town centres. The Charges reflect the value of kerb-space, encouraging all, but short-term parking to take place in nearby off-street car parks where available.

Parking Services has carried out a review of the current space usage to see whether the current parking tariffs are set at an appropriate level.

We wish to implement the new charges from August for the reasons given in the report.

#### **2. Reasons for Call In**

The reason why the decision was called in is as follows: -

- *The decision to increase on-street parking charges negatively affects those on low and fixed incomes*
- *The decision to increase on-street parking charges negatively affects resident who have disabilities but do not qualify for a blue badge who need to park closer to shops and services*
- *This decision does not take into account any loss of car parking spaces in the borough that is likely to take place in the near future*
- *There has been a lack of consultation with local businesses on the issue*
- *There is no mention on how the cost of parking feeds into our town centre agenda and recent master plans*

### 3. Response to Reasons for Call In

***The decision to increase on-street parking charges negatively affects those on low and fixed incomes***

The charge increases are proportionate to deliver the outcome we want, that it will improve a better turnover of spaces. We have to encourage a better turnover of spaces which will continue to attract shoppers to our local businesses and deter long stayers.

***The decision to increase on-street parking charges negatively affects resident who have disabilities but do not qualify for a blue badge who need to park closer to shops and services***

You are entitled to a blue badge if you are unable to walk further than 50 metres (a score of 8 points or more under the 'moving around activity on the mobility component). As there are very few paying parking bays further than 50m from our shopping areas, we believe we are not affecting anyone not entitled to a blue badge permit.

***This decision does not take into account any loss of car parking spaces in the borough that is likely to take place in the near future***

Any further loss of parking spaces will mean that the turnover of spaces will become even more necessary to control. As such, under the Equalities Impact Assessment, we have already committed to review the parking charges in the next two years to ensure they are still fit for purpose.

***There has been a lack of consultation with local businesses on the issue***

The survey work that was carried out earlier this month showed that in paid for parking bays, we already have a need to further control the turnover of spaces. As such, a consultation with local businesses that we are helping with the encouragement of more use of bays, was not necessary.

***There is no mention on how the cost of parking feeds into our town centre agenda and recent master plans***

The cost of parking is not linked to the town centre plans sufficed to say that we use parking charges to encourage short stay instead of long stay parking patterns. This contributes to more vibrant shopping areas.

**MUNICIPAL YEAR 2018/19 REPORT NO.****MEETING TITLE AND DATE:**

Overview and Scrutiny Committee  
- 12<sup>th</sup> July 2018

**REPORT OF:**

Director of Health and Adult Social  
Care

Contact officer and telephone number:  
Bharat Ayer, 020 8379 8258

Agenda - Part:	Item:
	<p><b>Subject: Safeguarding Adults Strategy 2018 - 2023</b></p> <p><b>Wards: All</b></p>

**1. EXECUTIVE SUMMARY**

The Care Act has placed Safeguarding Adults Boards on a statutory footing from April 1, 2015. One of the Board's three core duties is to publish a strategic plan for each financial year that sets how it will meet its main objective and what Safeguarding Adult Board members will do to achieve this.

The draft Safeguarding Adults Strategy 2018- 23 has an emphasis on prevention and awareness of abuse. The priorities were developed by a project lead by service users and carers and our Quality Checkers, and include feedback from Safeguarding Adults board members, Adult Social Care professionals, Service users and carers.

We are currently consulting on the draft strategy.

The aims of the Board are compliant with the Care Act and focus on:

- Preventing Abuse
- Protect adults at Risk
- Learn from experience
- Improve Services

**2. RECOMMENDATIONS**

- To note the draft Safeguarding Adults Strategy 2018-23 development and consultation
- To consider the priorities in the draft strategy and provide feedback

### **3. BACKGROUND**

The draft strategy aims to be free from jargon and in plain English. This is in line with Care Act requirements. The document has been constructed in a way which will enable it to support the consultation and also help to raise awareness about Safeguarding Adults.

The priority actions identified so far are:

#### Prevent Abuse

- Engage with our community, to promote a culture where abuse and neglect are not tolerated
- Use technology and social media to engage with our community, professionals, providers and voluntary organisations
- Work to reduce isolation
- Work with people alleged to have caused harm to prevent further abuse

#### Protect Adults at Risk

- Make sure our community knows how to recognise and report abuse
- Make sure professionals are appropriately trained, with a focus on Making Safeguarding Personal
- Develop ways to help people protect themselves from abuse and harm
- Develop online tool to make sure everyone knows how to access or make referrals to different services

#### Learn from Experience

- Check that the way we are managing adult safeguarding is working properly
- Learn from the advice of our Service Users, Carers and Patients
- If things go wrong, review what happened and learn lessons
- Learn from the experiences of other local authority areas

#### Improve Services

- Ensure we have effective arrangements in place to intervene when provider quality drops below expected standards (Provider concerns/improvement)
- Ensure partners share information and intelligence about poor quality services
- Online space for providers
- Consistent policies with neighbouring boroughs

### **4. ALTERNATIVE OPTIONS CONSIDERED**

The Care Act places a duty on Safeguarding Adults Boards to publish its strategic plan each financial year. Guidance states this plan should address both short and longer-term actions and it must set out how it will help adults in its areas and what actions each member of the SAB will take to deliver the strategic plan and protect better.

This plan has historically been for a 3-year period; however, the Enfield Safeguarding Adults Board have agreed for a 5-year plan; to enable more ambitious consultation and projects to be developed.



## **5. REASONS FOR RECOMMENDATIONS**

With the commencement of the 3-month consultation, the feedback of the Overview and Scrutiny Committee on draft priorities can inform the development of the focus of the final strategy, and therefore work of the Safeguarding Adults Board for the next 5 years.

## **6. COMMENTS OF THE EXECUTIVE DIRECTOR RESOURCES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

There will be no additional finance costs as a result of this strategy.

### **6.2 Legal Implications**

6.2.1 Section 43 (1) Care Act 2014 (“the Care Act”) requires each local authority to establish a Safeguarding Adults Board (“SAB”) for its area. A SAB may do anything which appears to it to be necessary or desirable for the purpose of achieving its objective. The objectives are set out in Section 1 and 3 of this report.

6.2.2 Paragraph 3, Schedule 2 of the Care Act places duty on a SAB to have a strategic plan for achieving its objectives. In preparing a strategic plan it must involve the community and consult the Local Healthwatch organisation in its area.

6.2.3 The draft 2018-2023 strategy and consultation is necessary for the SAB to meet its legal duties.

## **7. KEY RISKS**

A failure to have a Safeguarding Adults Strategy would lead to non-compliance with a Care Act duty (section 43). The Strategy will also mitigate the reputational risk that Enfield Residents may feel we are not being open and transparent about how the Safeguarding Adults Board will address issues of Adult Abuse in Enfield.

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All**

Safeguarding Adults Board is committed to tackling inequalities and ensuring those disadvantaged and at risk of abuse are provided support and opportunities to protect themselves from harm and improve their well-being.

The Board now regularly considers demographic data of concerns received in Enfield to understand most vulnerable groups, and groups where additional awareness raising work may be needed.

## **8.2 Growth and Sustainability**

The numbers of concerns reported are increasing every year. For 2017/8 we received 1616 concerns, a significant jump from the 1144 from the year preceding.

Our community engagement work is likely to lead to increased contact and concerns being reported. To help manage this we are pleased to see that current draft strategy includes priorities to reduce social isolation which can lead to increased vulnerability and abuse, better use of technology, developing ways to help people protect themselves and a priority to work with people alleged to have caused harm.

## **8.3 Strong Communities**

Safeguarding Adults Board has strong leadership from an independent chair. In addition, partners on the Board are of appropriate seniority to promote the vision that 'safeguarding is everyone's business.' The work of the Board must be responsive to the needs of local people and those who use services; this is achieved through a range of activities and quality assurance mechanisms.

The Board has also agreed the development of a Community Engagement sub-group, which will be looking to proactive work with different community groups across Enfield.

## **9. EQUALITIES IMPACT IMPLICATIONS**

An Equalities impact assessment will be completed once the consultation has been completed and the priorities agreed by the Safeguarding Adults Board.

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

Once the priorities have been agreed, progress made towards achieving them will be regularly monitored

## **13. PUBLIC HEALTH IMPLICATIONS**

Safeguarding of adults at risk is recognised as a significant public health issue; preventing abuse and promoting of choice will increase wellbeing within these populations.

The priorities in the draft we will work with local people and partners to promote an approach that concentrates on improving the quality of life for the adults concerned; being safe is only one of the things people want for themselves and there is a wider emphasis on wellbeing. The strategy emphasizes prevention of abuse and work within services that provide care to evidence engagement with those who use services.

**Background Papers**

Please see draft document

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**INSIDE**  
Consultation  
survey  
Closing date:  
31 August  
2018

Enfield Safeguarding Adults Board

# Enfield Safeguarding Adults Strategy 2018-2023

Page 33

**PROPOSED DRAFT • CONSULTATION DOCUMENT**

[www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)



Here are some of the organisations working to keep adults at risk safe in Enfield.



We all have a role to play to help keep people who may be at risk, safe.  
If you have concerns, call us and we can act to stop abuse.

# Contents

- 4** Give us your views on our priorities
- 5** Our consultation
- 7** Our Vision
- 8** What you can do
- 9** Types of abuse
- 12** Message from our Chair
- 13** Written by Service Users, Carers and Patients
- 14** What is the Safeguarding Adults Board?
- 15** Why do we have a Safeguarding Adults Strategy?
- 16** What are the priorities for our strategy so far?
- 20** Some useful definitions
- 21** Safeguarding Adults – six principles
- 22** Important phone numbers





# Give us your views on our priorities

Please tell us what you think about our plans to prevent adult abuse in Enfield.

## We would like to know:

- Whether you think we've got our priorities right to prevent adult abuse? The priorities can be found on page 16.
- Do you feel there are any areas of work that we need to include?
- We'd also like to know how confident you felt about recognising and reporting concerns

Please go to our consultation webpage to respond:

**[www.enfield.gov.uk/consultations](http://www.enfield.gov.uk/consultations)**

Or use the survey overleaf with the freepost address

Safeguarding Adults really is everyone's business, and by telling us what you think, based on your experiences, you will make a difference to what we focus on.

We have used feedback from the Safeguarding Adults Board partners, Service Users, Carers and Patients, and

other information, research and learning, to design our current list of things we want to focus on. This includes the work that is required by the Law.



## Consultation dates:

**Start: Monday 4 June 2018**

**End: Friday 31 August 2018**



# Our consultation

**Q1** We have identified the draft priorities so far, these are below. Do you think we have got them right?

	Yes	No	Not sure / Don't know
Prevent abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protect adults at risk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Learn from experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improve services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*For more details on the priorities see pages 16-19.*

**Q2** Please tell us what else we could do to keep adults at risk from harm safe in Enfield?

**Q3** Do you know how to recognise adult abuse?

Yes     No     Not sure / Don't know

**Q4** Would you feel confident to report any concerns either for yourself or someone you know?

Yes     No     Not sure / Don't know

*If you answered 'No' or 'Not sure / Don't know' to question 4, please tell us why.*

## About you

### Are you... (select all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> responding on behalf of an organisation  | <input type="checkbox"/> a unpaid carer               |
| <input type="checkbox"/> a health or social care professional     | <input type="checkbox"/> an Enfield resident          |
| <input type="checkbox"/> someone who receives a home care service | <input type="checkbox"/> someone who works in Enfield |
| <input type="checkbox"/> someone who is living in a care home     | <input type="checkbox"/> other                        |

If 'other' please tell us below

If you are responding on behalf of an organisation tell us who below

### Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?

- |  |  |
|--|--|
| <input type="checkbox"/> Yes, limited a lot    | <input type="checkbox"/> No                |
| <input type="checkbox"/> Yes, limited a little | <input type="checkbox"/> Prefer not to say |

### How old are you?

- |                                   |                                  |  |
|-----------------------------------|----------------------------------|--|
| <input type="checkbox"/> Under 18 | <input type="checkbox"/> 35 – 44 | <input type="checkbox"/> 61 – 64           |
| <input type="checkbox"/> 18 – 24  | <input type="checkbox"/> 45 – 54 | <input type="checkbox"/> Over 65           |
| <input type="checkbox"/> 25 – 34  | <input type="checkbox"/> 55 – 60 | <input type="checkbox"/> Prefer not to say |

### Are you male or female?

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Male        | <input type="checkbox"/> Prefer to self-describe |
| <input type="checkbox"/> Female      | <input type="checkbox"/> Prefer not to say       |
| <input type="checkbox"/> Transgender |  |

If you prefer to self-describe, please provide details below

### How would you describe your ethnic origin?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> English / Welsh / Scottish / Northern Irish / British Irish | <input type="checkbox"/> Romany                    | <input type="checkbox"/> Sri Lankan           |
| <input type="checkbox"/> Greek   | <input type="checkbox"/> Other Eastern European    | <input type="checkbox"/> Chinese              |
| <input type="checkbox"/> Greek Cypriot   | <input type="checkbox"/> White and Black African   | <input type="checkbox"/> Caribbean            |
| <input type="checkbox"/> Turkish   | <input type="checkbox"/> White and Black Caribbean | <input type="checkbox"/> Ghanaian             |
| <input type="checkbox"/> Turkish Cypriot   | <input type="checkbox"/> White and Asian           | <input type="checkbox"/> Somali Nigerian Arab |
| <input type="checkbox"/> Italian   | <input type="checkbox"/> Mixed European            | <input type="checkbox"/> Prefer not to say    |
| <input type="checkbox"/> Russian   | <input type="checkbox"/> Indian                    | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Polish Kurdish  | <input type="checkbox"/> Pakistani                 |   |
| <input type="checkbox"/> Gypsy / Irish Traveller                                     | <input type="checkbox"/> Bangladeshi               |   |

If 'Other', please specify

**Thank you for taking the time to respond to this survey**  
**Please return to: Freepost ENFIELD SAFEUGARDING ADULTS**  
**(Please use capital letters) Or any Enfield Council building**

# Our Vision

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**... is for a community where people can live a life free from harm; a place that does not tolerate adult abuse; where we all work together to stop abuse happening, and where we all know what to do if it does take place.**



## What you can do

At different times in everyone's life, they or family members are likely to require some type of support from adult health or social care. Your help in identifying and reporting abuse and poor practices is a really important way of keeping people safe, for you, your family and anyone using these services now and in the future.

Safeguarding adults is everyone's business. This means you, your friends and families, your neighbours, as well as the people who work for organisations like Enfield Council, the police, the NHS and others, have important roles to play to help adults at risk in our community safe from abuse or harm.

We want to work with you or the person you are concerned about to make them safe. We want to show you the important role you can play to stop adult abuse from happening in Enfield.

Here are three things you can do to prevent abuse:

- **Be informed** – read about the different types of abuse so you can recognise them (see the next three pages, visit our webpages – [www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults));
- **Take an active interest** in your community, your neighbours, extended family and offer help and support where possible;
- **Don't ignore it, report it** – if you see something that you think is abuse or that worries you, report it straight away. The numbers you need are in the box below.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.

[www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)  020 8379 5212 (Textphone: 18001 020 8379 5212)

# Types of abuse

These pages show you a few examples of the different types of abuse. Our website also has a short video on recognising signs of abuse, visit [www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)

Remember if you have any concerns, call the number below to report it.

An adult at risk is someone who is: over 18 years of age; who has care and support needs, and who is experiencing, or is at risk of, abuse or neglect, and is unable to protect themselves. A fuller definition can be found on page 18, in Some useful definitions.



**Physical abuse** – including assault, hitting, slapping, pushing, misuse of medication, restraint or inappropriate physical sanctions.



**Modern slavery** – encompasses slavery, human trafficking, forced labour and domestic servitude. Traffickers and slave masters use coercion and deceit.



**Self-neglect** – this covers a wide range of behaviours: neglecting to care for one's personal hygiene, health or surroundings and includes hoarding.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.

[www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults) ☎ 020 8379 5212 (Textphone: 18001 020 8379 5212)



**Domestic abuse** – including psychological, physical, sexual, financial, emotional abuse; so called ‘honour’ based violence; and coercive control which is an act or a pattern of acts of assault, threats, humiliation and intimidation.



**Sexual abuse** – including rape, sexual harassment, inappropriate looking or touching, subjection to pornography or sexual acts to which the adult has not consented or was pressured into consenting.



**Psychological abuse** – including emotional abuse, threats of harm or abandonment, humiliation, blaming, controlling, intimidation, isolation or unreasonable and unjustified withdrawal of services or supportive networks.



**Financial or material abuse** – including theft, fraud, internet scamming, coercion in relation to an adult’s financial transactions, or the misuse or misappropriation of property, possessions or benefits.



**Discriminatory abuse** – including forms of harassment, slurs or similar treatment; because of race, gender and gender identity, age, disability, sexual orientation or religion.



**Organisational abuse** – including neglect and poor care practice within an institution or specific care setting such as a hospital or care home, for example, or in relation to care provided in one’s own home.





**Neglect and acts of omission** – including ignoring medical, emotional or physical care needs, failure to provide access to appropriate health, care and support or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating.

*The illustrations in this strategy are by Teresa Dodgson, © Barnet Council 2004.*

*Illustrations reproduced by kind permission of Barnet Council.*

## Other types of abuse

**Hate crime** – a crime motivated by racial, sexual, or other prejudice.

**Female Genital Mutilation (FGM)** – also known as female circumcision or female genital cutting, is defined by the World Health Organisation (WHO) as “all procedures involving partial or total removal of the external female genitalia or other injury to the female genital organs for non-medical reasons”.

On page 18 of this strategy we provide some more information on abuse, what safeguarding means and who is an adult at risk.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.

 [www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)  020 8379 5212 (Textphone: 18001 020 8379 5212)

# Message from our Chair

**As Chair of the Enfield Safeguarding Adults Board, I am delighted to be setting out proposed priorities for you to comment on.**

The multi-agency board, includes health, social care and the police with voluntary groups that work in partnership to make sure that we are effective in keeping adults at risk safe from abuse and harm in Enfield. We have a strong partnership, and are proud of our excellent work with service users and carers.

With this new proposed five-year strategy we want to build on our successes from the last three years. We plan to create projects to reduce isolation, to better use technology to combat social isolation and to work more effectively with our diverse community groups. The hard work to develop the new priorities presented in this draft strategy has been led by our Service Users, Carers and Patients group. Our Quality Checkers and our Safeguarding Adults Board partners have also given their feedback and advice.

And now it's your turn... to let us know what you think.

We need your feedback on these priority areas, on prevention, protection and Making Safeguarding Personal and how we will achieve them? (see page 16).

Do you agree with these? Are there other areas that you think are just as important, or more important? We will use your feedback to confirm or amend our priorities and work plans for the next five years.

Please visit our consultation page at **[www.enfield.gov.uk/consultations](http://www.enfield.gov.uk/consultations)** or complete the survey in this document and send to our freepost address. Our consultation closes on the **31 August 2018**, so please provide your feedback by then. We look forward to hearing your views...

**Please help us stop the abuse of adults at risk.**



**Christabel Shawcross**  
Independent Chair of the Enfield Safeguarding Adults Board

**In Enfield our Safeguarding Adults Board Chair is independent.**

**As an independent person they can act as a neutral spokesperson for the work of the Board and its members.**

**Although this is not a statutory requirement, it is seen as good practice and in Enfield, this is the approach we have chosen.**



# Written by Service Users, Carers and Patients

This strategy, with its plan and vision has been written by the Service Users, Carers and Patients Subgroup of the Board. We have been helped in doing this by the Safeguarding Adults Board team.

Over the next five years we hope the Board, with all its partners, and the people of Enfield, working in partnership, will take some big steps towards this vision.

## Members of the subgroup

Irene Richards	Chair of the group
Pat Askew	Enfield Vision
Robin Standing	Enfield Deaf Image Group
Colin Bunting	Enfield Deaf Image Group
Stuart Cobb	Enfield Deaf Image Group
Hugh McCormack	Enfield Deaf Image Group
Gill Hawken	Lay Member
Claire Walker	Victim Support
Tim Fellows	Enfield LGBT Network
Jill Harrison	Enfield Citizens Advice Bureau
Rhonda Challenger	Mahanda
Mary Clifford	Customer Voice

## Care Act 2014

The Enfield Safeguarding Adults Board, this strategy, and how we work to keep adults at risk safe in Enfield, is now a legal requirement.

Any relevant information from the Care Act 2014 will be provided in these boxes.



*Pictured left to right: Christabel Shawcross (Chair of the Enfield Safeguarding Adults Board), Dawn Adams (Safeguarding Adults Board Officer), Robin Standing, Irene Richards and Pat Askew*

# What is the Safeguarding Adults Board?

The Safeguarding Adults Board brings together organisations that work in Enfield to make sure there are good ways of working to keep adults at risk safe. Abuse can affect anyone, in different places and in different ways: it is important that we all work together to prevent it or protect people when it does.

The Board in Enfield has an independent chair and is made up of the following partners:

- Police
- Enfield Clinical Commissioning Group
- London Ambulance Service
- London Fire Brigade
- Enfield HealthWatch
- North Middlesex Hospital NHS Trust
- Enfield Local Authority
- Royal Free London NHS Hospital Trust
- One-to-One Enfield
- Barnet Enfield and Haringey Mental Health Trust
- Care Quality Commission
- Over 50s Forum
- Enfield Carers Centre
- Citizens Advice

## Care Act 2014

The Enfield Safeguarding Adults Board is a statutory board formed under the Care Act 2014.

The main objective of the Safeguarding Adults Board is to assure itself that there are robust local safeguarding arrangements and partners to help and protect adults in its area.

The Local authority, the Police and the NHS are statutory members of the Board.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.



[www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)



020 8379 5212 (Textphone: 18001 020 8379 5212)

# Why do we have a Safeguarding Adults Strategy?

This strategy is our way of helping to create a change in attitudes: we want all our partner agencies and our community to unite in creating a culture of zero tolerance of all types of abuse.

We want to make sure we can all recognise abuse, and know how to report it.

Our strategy is a shared statement about what the Safeguarding Adults Board is going to work on over the next five years.

By working in partnership on the actions in this strategy we hope to realise our vision of a community that stands united against adult abuse.

## Care Act 2014

The Care Act places statutory functions on the Board.

It must publish a strategic plan, write an annual report and conduct a safeguarding adult review if an adult with care and support needs dies or experiences serious harm, and abuse or neglect is suspected.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.



[www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)



020 8379 5212 (Textphone: 18001 020 8379 5212)

# What are the priorities for our strategy so far?

## Prevent abuse

What	How	How will we know
<b>Engage with our community, to promote a culture where abuse and neglect are not tolerated</b>	Create a culture in Enfield where our community has a zero tolerance of abuse and neglect and understands how to report any concerns they may have. (*We can develop our own marketing materials or use our neighbours tool to help us with this).	Attendance and feedback from community engagement activity.
<b>Use technology and social media to engage with our community, professionals, providers and voluntary organisations</b>	Improve website and social media presence, so people can stay informed and report concerns; promote developments in assistive technologies and social media options (including video calls).	More visits to website, use of social media to report concerns, start to collect feedback on how social media and assistive technologies are helping people through customer audits.
<b>Work to reduce isolation</b>	Online training; community engagement to encourage groups to stay in touch with people who might be isolated.	Monitor responses to the isolation question in our social care survey.
<b>Work with people alleged to have caused harm to prevent further abuse</b>	Identifying and working with people who will benefit from support and intervention.	Evaluation of the programme by professional, and through customer feedback.

## Protect adults at risk

What	How	How will we know
<b>Make sure our community knows how to recognise and report abuse</b>	Raise awareness about our Adult abuse line, online resources, and different types of abuse through our marketing and community engagement activity.	Attendance and feedback from community activity and visits to website.
<b>Make sure professionals are appropriately trained, with a focus on Making Safeguarding Personal</b>	Ensure partners and providers have trained professionals to the required level of safeguarding. Everyone who works with adults at risk should have safeguarding adults basic training, which includes: different types of abuse, including hidden or underreported abuse such as Modern Slavery, Domestic Abuse, Female Genital Mutilation, and details of what to do to report concerns.	Attendance and feedback from training sessions.
<b>Develop ways to help people protect themselves from abuse and harm</b>	Paper and online factsheets; information videos; and links to organisations that can help (e.g. for fraud, home security).	Downloads of factsheets; visits to page.
<b>Develop online tool to make sure everyone knows how to access or make referrals to different services</b>	Update website with new tool; this will also make sure that as partner organisations change, once updated, other agencies will still know who to contact and what everyone does.	Hits on website, improved referrals, feedback in audits.

## Learn from experience

What	How	How will we know
Check that the way we are managing adult safeguarding is working properly	We have regular checks and an annual independent audit and we will work with our neighbours*. Checks will include: the user experience, and applying the Making Safeguarding Personal approach. We will also work with neighbours to develop <b>consistent London-wide assurance framework, and thresholds</b> ).	Audit reports, and confirmation from partners of the actions they have taken.
Learn from the advice of our Service Users, Carers and Patients	Implement learning from Quality Checkers; ask people who have been through a safeguarding process about their experience and make improvements where necessary.	Partners' confirmation of the action they have taken to address issues raised by feedback.
If things go wrong, review what happened and learn lessons	Identified in Care act, we have to undertake Safeguarding Adults Reviews and learn lessons, and we will also make sure we learn from Children's and Community Safety reviews.	Audits feedback, data.
Learn from the experiences of other local authority areas	We work with our neighbouring boroughs to learn lessons together. We share our lessons from reviews and will work on checks together.	Annual review and audits to identify improvements to Enfield's safeguarding arrangements based on learning from other boroughs.

## Improve services

What	How	How will we know
Ensure we have effective arrangements in place to intervene when provider quality drops below expected standards (Provider concerns/improvement)	Support Enfield services to improve, due to quality standards, whenever possible.	Number of Provider concerns/ improvement processes and key issues addressed.
Ensure partners share information and intelligence about poor quality services	Ensure there are arrangements in place to share information properly about services so that partners can act quickly to respond to unsafe services.	Regular meetings with partner agencies and evidence of actions.
Online space for providers	Develop online presence to share information, policies and best practice with providers to ensure organisations have tools they need to improve.	Take up of resources.
Consistent policies with neighbouring boroughs	Make sure Enfield has clear and consistent policies with neighbouring boroughs which represent best –practice in all areas.	Audits.

## Some useful definitions

### Abuse

Abuse is a violation of a person's human and civil rights by any other person or persons and is a crime.

### Safeguarding

Safeguarding means protecting an adult's right to live in safety, free from abuse and neglect. It is about people and organisations working together to prevent and stop the experience of abuse or neglect.

### Who is an "Adult at risk"?

**All adults who are over 18 years of age who have care and support needs, and who are experiencing, or**

**are at risk of, abuse or neglect, and are unable to protect themselves.**

An adult with care and support needs may be:

- An older person,
- A person with a physical or learning disability or a sensory impairment,
- Someone with mental health needs, including dementia or a personality disorder,
- A person with a long-term health condition,
- Someone who misuses substances or alcohol to the extent that it affects their ability to manage day-to-day living,

- A carer, providing unpaid care to a family member or friend.

Adult safeguarding applies whatever setting people live in, and regardless of whether or not they have mental capacity to make specific decisions at specific times.

An adult at risk could also include someone who does not receive community care services but because they have been abused or are at risk of being abused, they could become vulnerable. The adult may not be able to protect themselves against harm or abuse.



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. **In an emergency always call 999**.

 [www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)  **020 8379 5212 (Textphone: 18001 020 8379 5212)**



# Safeguarding Adults – six principles

All of our work must be in line with the six key principles of safeguarding adults from the Care Act 2014. These are:

## Empowerment

People being supported and encouraged to make their own decisions and informed consent.

*“I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens.”*

## Prevention

It is better to take action before harm occurs.

*“I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help.”*

## Proportionality

The least intrusive response appropriate to the risk presented.

*“I am sure that the professionals will work in my interest, as I see them and they will only get involved as much as needed.”*

## Protection

Support and representation for those in greatest need.

*“I get help and support to report abuse and neglect. I get help so that I am able to take part in the safeguarding process to the extent to which I want.”*

## Partnership

Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.

*“I know that staff treat any personal and sensitive information in confidence, only sharing what is helpful and necessary. I am confident that professionals will work together and with me to get the best result for me.”*

## Accountability

Accountability and transparency in delivering safeguarding.

*“I understand the role of everyone involved in my life and so do they.”*

# Important phone numbers

Enfield Adult Abuse Line .....	<b>020 8379 5212</b>
Child protection concerns.....	<b>020 8379 5555</b>
Domestic Violence Hotline .....	<b>0808 2000 247</b>
Home Fire Safety Checks .....	<b>08000 28 44 28</b>
Care Quality Commission .....	<b>03000 616161</b>
Citizens Advice .....	<b>03454 04 05 06</b>
Police non-emergency number.....	<b>101</b>

**Remember in an emergency, when someone is being harmed or abused, call the police on 999.**



If you or someone you know is being abused or if you suspect abuse, visit our website or call anonymously the **Adult Abuse Line**. **Please speak up**. In an emergency always call 999.

 [www.enfield.gov.uk/safeguardingadults](http://www.enfield.gov.uk/safeguardingadults)  **020 8379 5212 (Textphone: 18001 020 8379 5212)**





# OVERVIEW AND SCRUTINY WORK PROGRAMME 2018/19

## The Role of Scrutiny in Meeting the Public Sector Equality Duty

The Overview and Scrutiny Committee has a key role to play in ensuring that the Council meets all the statutory duties under the Public Sector Equality Duty of the Equality Act 2010, particularly in ensuring that the authority has due regard to the needs of diverse groups when designing, evaluating and delivering services in order to –

- eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

In order to do this, the Overview and Scrutiny Committee will scrutinise the Council's Equality and Diversity Action Plan and Annual Achievement Report each year to monitor the Authority's performance. The OS Committee will be flexible enough to pick up on issues of inequality, wherever they arise in the Council work programme, or to delegate to individual workstreams for investigation. OSC has a key role in providing a 'critical friend' challenge to the Council's strategic equality objectives and scrutinising performance in delivering those objectives.

In addition, as part of their normal work programme, each workstream will (where relevant and proportionate) -

- request information about the equality impact assessments/analyses that have been undertaken whenever discussing proposals for new policies or future plans, or for current services, to inform their comments on those proposals or services
- examine these assessments/analyses of impact in detail to check if they are robust and have been developed based on strong evidence and appropriate engagement
- question and consider whether appropriate people have been involved and engaged in developing equality objectives and plans, and when assessing the impact of policies and proposals.
- when procurement award criteria and contracts are determined, consider whether or not specific equality stipulations are required
- Scrutiny may also wish to investigate the accessibility of equality and other published documents, asking questions such as –
  - what is done to promote these documents?
  - what languages or formats is the information available in?
  - which documents are most regularly required?
  - how aware are the public of the Authority's equality plans and performance?

# OVERVIEW AND SCRUTINY WORK PROGRAMME 2018/19

WORK	12 June (Planning)	12 July	26 <sup>th</sup> July	5 Sept	7 Nov	15 Jan	12 Feb	03 April
<b>Date papers to be with Scrutiny Team</b>		3 <sup>rd</sup> July	17 <sup>th</sup> July	24 <sup>th</sup> August	29 October	4 January	1 February	25 March
<b>Specific Topics:</b>								
Leader/ Cabinet Member			Leader-discussion item	Cabinet Member for Environment-Discussion item				
Pre Decision scrutiny	Genotin Road Carpark	Safeguarding Adults Strategy consultation 2018-23			Homelessness Strategy			
Meridian Water							Report	
<b>Standing Items</b>								
Children's and Young People's Issues				Monitoring Items: Fostering & Adoption/IRO/LADO / Annual LSCB report	Children's Social Care Self - evaluation		Local Offer for Leaving Care	Regional Adoption agency  Annual Complaints Report for Children's Social Care & Adult Social Care
<b>Monitoring/Updates</b>								
Scrutiny Involvement in Budget Consultation 18/19						Budget Meeting		
Safeguarding Annual Report - Adults Services					Report			
Speech & Language Therapy							Update on the scrutiny	

## OVERVIEW AND SCRUTINY WORK PROGRAMME 2018/19

WORK	12 June (Planning)	12 July	26 <sup>th</sup> July	5 Sept	7 Nov	15 Jan	12 Feb	03 April
							workstream recommendations	
Housing Repairs					Update report on Scrutiny Workstream recommendations and current performance on Housing Repairs			
Human Trafficking								Update on Scrutiny Workstream recommendations Report
Annual Corporate Complaints Report								
<b>Work Programme</b>								
Setting the Overview & Scrutiny Annual Work Programme 2018/19	Agree Work Programme and discuss workstreams	Finalise workstreams						
Selection of New Workstreams for 2018/19	Discuss new Workstreams	Finalise new workstreams						

Note: Provisional call-in dates: - 9<sup>th</sup> August, 13<sup>th</sup> September, 11<sup>th</sup> October, 8<sup>th</sup> November, 6<sup>th</sup> and 20<sup>th</sup> December, 7<sup>th</sup> February, 12<sup>th</sup> and 26<sup>th</sup> March, 11<sup>th</sup> April

Please note that the above programme may be subject to change during the course of the year

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## Criteria for selecting scrutiny topics

The following criteria provide a useful guide for prioritising and selecting which topics are suitable for scrutiny to review.

Topics **are** suitable for scrutiny when:

- scrutiny could have an impact and add value
- the topic is of high local importance and reflects the concerns of local people
- the resources are available that would be required to conduct the review, in terms of manpower and budget
- it avoids work duplication elsewhere
- the issue is one that the committee can realistically influence
- the issue is related to an area where the council, or one of its partners, is not performing well
- the issue is relevant to all or large parts of the local area
- the review would be in the council's interests.

Topics **are not** suitable for scrutiny when:

- the issue is already being addressed elsewhere and change is imminent
- the topic would be better addressed elsewhere (and will be referred there)
- scrutiny involvement would have limited or no impact upon outcomes
- the topic may be sub-judice or prejudicial to the council's interest
- the topic is too broad to make a review realistic
- new legislation or guidance relating to the topic is expected within the next year
- the topic area is currently subject to inspection or has recently undergone substantial change.

### Defining scrutiny topics

For every item on the work programme/new referral, it should be clear:

- What is the issue/activity/project under consideration?
- What is scrutiny being asked to do?
- What are the reasons for/expected benefits of involving scrutiny in the matter?
- Is there a specific deadline for the piece of work?

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## OVERVIEW &amp; SCRUTINY COMMITTEE - 12.6.2018

**MINUTES OF THE MEETING OF THE OVERVIEW & SCRUTINY COMMITTEE  
HELD ON TUESDAY, 12 JUNE 2018****COUNCILLORS**

**PRESENT** Derek Levy, Huseyin Akpinar, Tolga Aramaz, Gina Needs, Lee David-Sanders and Edward Smith

**ABSENT** Susan Erbil

**STATUTORY CO-OPTees:** *1 vacancy (Church of England diocese representative), Mr Simon Goulden (other faiths/denominations representative), Mr Tony Murphy (Catholic diocese representative), Alicia Meniru & 1 vacancy (Parent Governor representative) - Italics Denotes absence*

**OFFICERS:** Sarah Cary (Executive Director, Place), Fay Hammond (Director of Finance), Gary Barnes (Director of Property, Regeneration & Environment), Susan O'Connell (Scrutiny Officer), Stacey Gilmour (Scrutiny Secretary)

**Also Attending:** Councillor Ahmet Oykenar (Cabinet Member Property & Assets), Councillor Doug Taylor (Observing), Councillor Joanne Laban (Leader of the Opposition-Observing), Ethan Roberts (Enfield Youth Parliament)

**583****WELCOME & APOLOGIES**

The Chair, Councillor Levy welcomed everyone to the first meeting of the municipal year and extended a special welcome to the Enfield Youth Parliament representative. He acknowledged that it was almost a brand new committee so there were lots of new faces around the table.

Apologies for absence had been received from Councillor Susan Erbil and Alicia Meniru and Simon Goulden, Co-opted Members. It was noted that Councillor Bernadette Lappage was substituting for Councillor Susan Erbil.

**584****ELECTION OF VICE CHAIR**

Councillor Gina Needs was elected as Vice Chair for the Overview and Scrutiny Committee for the municipal year.

**585****DECLARATIONS OF INTEREST**

Councillor Lappage raised a possible interest in item 4 of the agenda; Genotin Road Car Park, Enfield Town as she is a Parishioner of Our Lady of Mount Carmel Church, London Road, Enfield.

**OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018**

The Chair said that he did not think this would be an issue due to the way in which the report will be reported this evening. It would however be noted for the minutes.

**586**

**GENOTIN ROAD CAR PARK, ENFIELD TOWN**

**RECEIVED** a report from Sarah Cary, Executive Director Place.

The Chair, Councillor Levy advised that the report is still currently a draft document; however it is the role of OSC as a critical friend to inform, comment and possibly modify the report if necessary. However, it is not the role of OSC today to discuss the implications of what may happen further down the road as these are material considerations for planning. Cabinet will make a decision on the recommendations which may possibly include other recommendations that arise at this evening's meeting.

**NOTED:**

- i) The report follows a Cabinet report on the strategy for Genotin Road Car Park which went to Cabinet in November 2017.
- ii) Cabinet supported the retention of Metaswitch in the Borough and noted the development of a new office for them would support Enfield Town renewal and deliver positive outcomes for the whole borough.
- iii) Cabinet delegated authority to Officers to progress final terms of the Option Agreement for the identified site of the Genotin Road car park. The delegation required a further report to Cabinet prior to any Option Agreement being entered into.
- iv) The aim of this report is for Cabinet to enable the Council to fund development of, and to grant an institutional lease for, grade A office building to Metaswitch Networks Ltd at an acceptable rate of return, whilst retaining this major employer and business in Enfield Town.
- v) It is recommended that Cabinet delegate authority to the executive Director Place and Executive Director Resources to agree final heads of Terms and enter into a contract on those terms for either Option 1 or 2, the full details of which are laid out in the Part 1 report attached to the agenda.
- vi) Fay Hammond, Director of Finance explained the alternative options that have been considered, and again, these are detailed in the part 1 report.
- vii) Sarah and Fay provided members with further information of the proposed plans and in-depth discussions took place.

Following discussions the following questions/comments were raised:

**OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018**

Q. It is understood from the report that the preferred option for the Council is Option 1. Is this correct and are Metaswitch definitely on board for this option?

A. Yes, Metaswitch have formally accepted the terms and our lawyers should have a draft copy of the Heads of Terms in their inbox today.

Q. Why do you think it is the best option for the Council to fund this for Metaswitch?

A. The due diligence that we have undertaken has proven this to be the best option as we will still have an asset at the end of it. Councillor Smith commented that the Council could still get what it wants without borrowing millions of pounds. Sarah advised that there would be a lot more detail regarding this information in the Part 2 report.

Q. Are the Council going to manage this project?

A. We will approve the project at certain points but we won't be managing it.

Q. Why would you dispose of an asset, i.e. the car park which generates approximately £200,000 in income per year? We are meant to be encouraging more foot-fall into Enfield Town so why would you dispose of a car park?

A. We will ensure that car park income is part of the due diligence process. We will also need to look at options for increasing car parking in Enfield.

The Chair said that it is important to ensure that answers to all the questions raised today are fully incorporated into the report to Cabinet. He said that if we are suggesting at the moment that the Council are moving to a decision to retain a company in Enfield town, we need to be mindful of the implications of this and these issues need to be thoroughly looked at and addressed.

Further questions were raised which included:

- What are the long term plan/implications? What is the forward plan if in 15/20 years Metaswitch leave Enfield?
- Who will get the income if Metaswitch decide to rent out the car park in the evenings and at weekends?
- Has a cost analysis been done on what Metaswitch employees currently spend in Enfield Town? Can we see details of the Cost Benefit Analysis that have been undertaken?
- What are the options for Metaswitch funding this deal themselves?
- Will Metaswitch be covering the loss to the Council for future car park charges?
- Why is there no Equalities Impact Assessment included in the report? It was felt that the proposed build would have a huge impact on the community and local residents as well as local faith communities who regularly use the car park at times of worship.

**OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018**

- Are we as a Council being driven by what Metaswitch want or are we doing this as it really is what's best for the Council?
- Further concrete evidence should be included in the report to Cabinet on what other car parking will be made available for use in Enfield (e.g. schools etc). Convincing and specific information is required.
- We are making assumptions about how much Metaswitch contribute to the viability of the Town Centre. Again specific and concrete evidence is required.
- Cost Benefit Analysis figures should be included in the Part 2 report to Cabinet.

The Chair finalised this item by advising Officers that the Cabinet Report needs to fully answer and acknowledge all the questions and points raised this evening.

He reminded Members and Officers that reports are open to the Call-In process so all future reports need to be robust and transparent. This discussion has been a perfect example of pre-decision scrutiny and he hoped Officers had found it useful.

**587**

**WORK PROGRAMME & WORK STREAMS 2018/19**

The Chair invited Councillor Anderson, Deputy Leader, to outline the Cabinet's priorities for 2018/19 and discussion took place on possible scrutiny topics.

Councillor Anderson referred to the continued financial pressures on Enfield including the further cuts of £20 million that need to be made. An ageing and growing population continues to cause increasing challenges as does Social Care due to the insufficient way it is funded. He said that it was still very early stages as to where we are at with Cabinet. The Leader of the Council has given Cabinet Members specific work to do with their Officers to map out short, medium and long term plans and it will become clearer in the next month or so what the position/outcomes will be. The Leader has mapped out three priorities in her manifesto. These are:

- Reducing Crime.
- Tackling Child Poverty.
- Affordable Housing

Information still has to be formulated into a manner that we can work with.

The Chair advised that he has invited the Leader of the Council to attend a special meeting of the Overview & Scrutiny Meeting on the 26 July 2018 to provide members with a better understanding of her plans/visions.

**AGREED** that a calendar invitation be sent to all Members for this meeting.

**ACTION: Scrutiny Secretary**

The following issues for consideration were discussed -

- Budget - Keep tabs on what are the knock on effects of different decisions the Council are making. The Chair added at this point that a

## OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018

standing financial OSC Panel may be something to be looked at further down the road. He also said Budget issues will be captured as part of OSC one way or another this year. Councillor Anderson said there are discussions to be had with the Chair of OSC and officers to look at the restructure of the Scrutiny function and how we can bolster it to ensure a much more strategic approach.

- Commercial Arm of the Council – what proposals are they looking at/what is possible. Really need to be scrutinising what they are doing, this should be part of the financial structure. Need to look at contracting arrangements/comparisons with other boroughs, tendering processes and the use of agency staff.
- Place, People, Resource – Does this leave any gaps in the structure of how the organisation is running. What can fall through the gaps?
- Customer Services – Not just physical contacts (e.g. face to face/phone) but IT services as there are clear failing here and work still needs to be done.
- Planning Department – There are currently major challenges in recruiting and retaining appropriate and adequate staff as many are going to work in the private sector. Pressure in teams is difficult, need to look at different ways of working. Need to keep tabs on this and look at Performance Indicators. Solutions need to be found fairly quickly.
- London Plan – Where do we stand and what are the future challenges of the Mayoral Plan.
- Housing Repairs and Maintenance – Continued problems with contractors and standards. How affective are we and where are the weaknesses?
- High Streets – Enfield Town Masterplan- is this still relevant in view of the current situation in retail as a whole. This has serious ramifications for the health of our high streets.
- Meridian Waters - This is due back on the table imminently. Currently firming up plans and these will become apparent in the near future
- Public Space Protection Orders- How effective are these? (e.g. tackling racers on the A10)
- New Recycling Facility in the Eastern Side of the Borough- This is one of our objectives, which will be brought forward in the next couple of years.
- Idea of New Waste Facility and Eco Park – ongoing discussions which will have an impact if implemented.

The Chair thanked Councillor Anderson for his informative update which had been most helpful in pointing the Committee towards populating its main Work Programme for 2018/19.

He also assured Members that Schools and Children's Services will continue to be a standing item on OSC agendas as Education is integral to our Work Programme.

The Chair went on to say that the Work Programme and Work Streams will not be resolved today. However the committee does not have to wait to its

**OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018**

next meeting to populate these as members can communicate in-between meetings. He did advise however that the Standing Scrutiny Panels for Health and Crime would remain and the membership proportionality for each of these panels would remain at 5:2.

The Chair for the Health Scrutiny Panel will be Councillor Huseyin Akpinar and the Chair for the Crime Scrutiny Panel will be Councillor Lee David Sanders.

**AGREED** that the Scrutiny Officer will be in touch with the Party Whips to populate membership of the Standing Panels.

**Action: Scrutiny Officer**

Councillor Smith commented that he got the impression that there will now be a very different attitude towards scrutiny then there had been in the past and he found this most encouraging.

The Committee then discussed various ideas and suggestions for future Work Streams. The Chair explained that the key to any Work Stream is that it is purposeful with a meaningful outcome. He emphasised that Work Streams have to be very focused in order to achieve an outcome. The Committee would initially need to agree on three, possibly four potential Work Streams. By the time the Work Streams are decided and scoped it was envisaged that the work on these would kick off in September with a view to completing them in this municipal year. It was hoped that the Committee will have agreed on three topics by the time of the next OSC meeting on 12 July 2018.

The following suggestions were put forward as potential Work Streams:

- Transition of Children Leaving Care;
- High Streets- focusing on the issue of empty shops in Enfield Town/the borough;
- John Wilkes House- Housing Allocation Policy/Home Finder Process
- London Plan- this was discussed but it was felt that it was too big of an issue to include as a stand-alone Work Stream;
- Review of Customer Services;
- Education- school places/results in the Borough;
- Fly Tipping/associated criminal activity;
- Effectiveness of Public Health

The Chair thanked the Committee for their ideas and suggestions and said he hoped to have the Work Streams and their memberships finalised by the next meeting of OSC on 12 July 2018. He would liaise with the Scrutiny Officer by the end of the week to prioritise some subjects and radiate to Members as soon as possible.

**Action-Chair with Scrutiny Officer**

In the meantime Councillor Levy asked members to liaise with the Scrutiny Officer, Susan O'Connell if they have any further comments/ suggestions.



**OVERVIEW & SCRUTINY COMMITTEE - 12.6.2018**

**MINUTES OF THE MEETING HELD ON 11 APRIL 2018**

**AGREED** the minutes of the meetings held on 11 April 2018.

**589**

**DATES OF FUTURE MEETINGS**

**NOTED** the dates of future meeting as follows:

Provisional Call-Ins

Tuesday 19 June, 2018  
Thursday 9 August, 2018  
Thursday 13 September, 2018  
Thursday 11 October, 2018  
Thursday 8 November, 2018  
Thursday 6 December, 2018  
Thursday 20 December, 2018  
Thursday 7 February 2019  
Tuesday 12 March 2019  
Tuesday 26 March, 2019  
Thursday 11 April, 2019

Please note, the business meetings of the Overview & Scrutiny Committee will be held on:

Thursday 12 July, 2018  
Thursday 26 July 2018 (Special OSC meeting to hear from the Leader of the Council about her plans/visions)  
Wednesday 5 September, 2018  
Wednesday 7 November, 2018  
Tuesday 12 February, 2019  
Wednesday 3 April, 2019

The Overview & Scrutiny Budget Meeting will be held on:

Tuesday 15 January, 2019

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